



City of San Marcos

Regular Meeting Historic Preservation Commission April 6, 2023, 6:00 PM City Hall, Council Chambers 630 East Hopkins Street

The Commission member presiding over the meeting will be present at this location.

Due to COVID-19, this will be a hybrid (in-person/virtual) meeting. For more information on how to observe the virtual meeting, please visit:

<https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>

The Historic Preservation Commission may adjourn into executive session to consider any item on the agenda if a matter is raised that is appropriate for Executive Session discussion. An announcement will be made on the basis for the Executive Session discussion. The Historic Preservation Commission may also publicly discuss any item listed on this agenda for Executive Session.

I. Call To Order

II. Roll Call

- III. 30 Minute Citizen Comment Period:** *Persons wishing to participate (speak) during the citizen comment period must submit their written comments to hpccommission@sanmarcostx.gov no later than **12:00 p.m. (noon)** on the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Please indicate if you would like to speak in person.*

MINUTES

1. Consider approval, by motion, of the March 2, 2023 regular meeting minutes.

PUBLIC HEARINGS

*Written comments or requests to join in a public hearing must be sent to hpccommission@sanmarcostx.gov the day prior to the meeting and no later than **12:00 p.m. (noon)** on the day of the hearing. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. Comments shall have a time limit of three minutes each. Any additional information regarding this virtual meeting may be found at the following link: <https://sanmarcostx.gov/2861/Historic-Preservation-Commission-VideosA>. Please indicate if you would like to speak in person.*

2. **HPC-23-07 (835 West Hopkins Street)** Hold a public hearing and consider a request for a Certificate of Appropriateness by Derek Mizner, on behalf of Cathy and Robert Northcutt, to allow the addition of 48 square feet of living space to the rear of the building by constructing a screened-in rear porch, and to allow the installation of a new window on the second floor of the north side façade of the building where a gable vent currently exists so the space can be converted to conditioned living space.

UPDATES

3. Updates on the following:
 - a. HPC Committee Reports Concerning Recent Activities
 - b. Grant Opportunities and Updates
 - c. Dunbar School Home Economics Building Restoration Progress
 - d. Historic Preservation Plan Update
 - e. Upcoming Events and Training Opportunities

DISCUSSION ITEMS

4. Discussion regarding site elements in the historic district, including, but not limited to, sidewalks and provide feedback to staff.
5. Discussion regarding the process to designate a tree a local historic landmark and provide feedback to staff.
6. Discussion regarding the feasibility of restricting new Certificate of Appropriateness (COA) applications if determined a previous COA was not constructed as approved, there are existing Code violations relating to COAs on the property, or there have been exterior alterations that have not been approved.

IV. FUTURE AGENDA ITEMS

Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *(No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.)*

V. QUESTION AND ANSWER SESSION WITH PRESS AND PUBLIC

This is an opportunity for the Press and Public to ask questions related to items on this agenda. Persons wishing to participate remotely in the Q&A session must email hpccommission@sanmarcostx.gov beginning the day prior to the meeting and before 12:00PM the day of the meeting. A call-in number to join by phone or link will be provided for participation on a mobile device, laptop or desktop computer. If attending in person, no sign up is required.

VI. ADJOURNMENT

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to ADArequest@sanmarcostx.gov. For more information on the Historic Preservation Commission, please contact Alison Brake, Historic Preservation Officer at 512.393.8232 or abrake@sanmarcostx.gov.